

Oregon State University Raffle Summary Record

Complete this document and send to events@oregonstate.edu within one month of completing your event.

Your name: _____

Department: _____

Email address: _____

Raffle Activity Summary

Date & description of raffle (A): _____

Total sales (B) \$ _____

Total non-prize expenses (C) \$ _____

Total cash prizes awarded (D) \$ _____

Total cost of non-cash prizes (E) \$ _____

Raffle Expenses

(List ALL non-prize expenses related to the raffle.)

a) Printing \$ _____

b) Advertising/promotions \$ _____

c) Rental (equipment/property) \$ _____

d) Other (specify):
_____ \$ _____

Did one or more corporate sponsors help to offset your raffle expenses? Yes No

(This help could have been in the form of donated money/services or direct payment of raffle expenses.)

